



Retail Marketing Division
(A UNIT OF NATIONAL TEXTILE CORPORATION LTD.)
Divisional Office – 7, J. L. Nehru Road
KOLKATA, WEST BENGAL – 700013
Ph. No. - +91- 9433360325
E-Mail: ntcrcmdkolkata@gmail.com

Tender Enquiry No. – NTC/RMD/KOL/2023-24/32 Dated – 09-11-2023

TENDER DOCUMENT

INVITING QUOTATION FROM LEADING NATIONALISED GENERAL INSURANCE COMPANIES REGISTERED UNDER INSURANCE REGULARITY DEVELOPMENT AUTHORITY AND HAVE LICENSE TO CARRY GENERAL INSURANCE BUSINESS IN INDIA FOR A PERIOD OF ONE YEAR.

1. STANDARD FIRE & SPECIAL PERILS POLICY (ALONG WITH REINSTATEMENT VALUE OF ASSETS).

RETAIL MARKETING DIVISION - KOLKATA

RETAIL MARKETING DIVISION- KOLKATA OF (NATIONAL TEXTILE CORPORATION LIMITED) INVITES **QUOTATION FOR STANDARD FIRE & SPECIAL PERILS POLCY (FOR THE STOCK, FURNITURE, FIXTURES & FITTINGS)** FOR IT'S DIVISIONAL OFFICE, SHOWROOMS AND GODOWN (CDD) FROM LEADING NATIONALISED GENERAL INSURANCE COMPANIES WHO ARE MEMBER OF INSURANCE REGULARITY DEVELOPMENT AUTHORITY AND HAVE LICENSE TO CARRY GENERAL INSURANCE BUSINESS IN INDIA.

- A pre bid meeting with prospective bidders shall be held at National Textile Corporation Ltd, Sub Office Kolkata, 7 J.L. Nehru Road, Metropolitan Building, Kolkata - 700013. The concern bidders are requested to present themselves for any clarification on Technical as well as commercial matters regarding to this tender.
- Bidders are required to submit their suggestions/clarifications during the Pre Bid meetings in writing. The suggestions received and found reasonable and acceptable shall be incorporated as corrigendum. Management is not bound to accept any or all suggestions so given in pre bid meeting. Any suggestions forwarded after the Pre Bid meetings shall not be entertained at all by the management.

YOU ARE REQUESTED TO QUOTE YOUR COMPETITIVE PREMIUM AMOUNT, GOODS & SERVICE TAX AND OTHER TAX IF ANY, LEVIABLE ON THE SAID PREMIUM FOR,

1- STANDARD FIRE & SPECIAL PERILS POLICY.

Last Date Of Submission Of Tender :	17-11-2023 Till 01:00 P.M
Date Of Opening Tender :	17-11-2023 At 03:00 P.M
Date Of Pre-Bid Meeting :	14-11-2023 At 02:30 P.M

SFSP – STOCK + FFF (Godown)

Name of the Insured	NATIONAL TEXTILE CORPORATION LTD.				
Insured Address	7, J. L. Nehru Road, Kolkata, West Bengal - 700013				
Risk Location (Postal Address Only)	Various As Stated Herein				
Policy Period	For A Period Of One Year				
Type of Policy	BHARAT SOOKSHMA UDHYAM SURAKSHA POLICY				
Add on Covers	Earthquake				
	STFI (Storm, Tempest, Flood & Inundation)				
Clauses to be Attached	Designation of property clause.				
	Local Authorities Clause				
	Reinstatement Value Clause				
Expiring Insurer	United India Insurance Co. Ltd.				
Claim Experience	Nil Claim for last 3 Years				
LOCATION ADDRESS	LOCATION NAME	RISK DESCRIPTION	ITEM TYPE	ITEM DESCRIPTION	SUM INSURED
Godown at 31, chowringhee road, kolkata - 16, Kolkata, West Bengal, Pin - 700016	Godown at 31, chowringhee road, kolkata - 16	Storage of category I hazardous goods subject to warranty. That goods listed in category II, III, Coir waste, Coir fibre and caddies are not stored therein .(Materials stored in godowns & Silos)	Floater Coverage	Stock at cost (SI INR 3,04,000)	Applicable
Godown at 7, J. L. Neheru Road, Kolkata - 13, Kolkata, West Bengal, Pin - 700013	Godown at 7, J. L. Neheru Road, Kolkata - 13	Storage of category I hazardous goods subject to warranty. That goods listed in category II, III, Coir waste, Coir fibre and caddies are not stored therein .(Materials stored in godowns & Silos)	Floater Coverage	Stock at cost (SI INR 54,08,000)	Applicable
Godown at 141, S. N. Banerjee Road, Kolkata - 13, Kolkata, West Bengal, Pin - 700013	Godown at 141, S. N. Banerjee Road, Kolkata - 13	Storage of category I hazardous goods subject to warranty. That goods listed in category II, III, Coir waste, Coir fibre and caddies are not stored therein .(Materials stored in godowns & Silos)	Floater Coverage	Stock at cost (SI INR 33,71,000)	Applicable
		Storage of category I hazardous goods subject to warranty. That goods listed in category II, III, Coir waste, Coir fibre and caddies are not stored therein .(Materials stored in godowns & Silos)	Furniture and Fixtures Fittings and other equipments	Furniture, O/ Equip	1,95,000
		Storage of category I hazardous goods subject to warranty. That goods listed in category II, III, Coir waste, Coir fibre and caddies are not stored therein .(Materials stored in godowns & Silos)	Other Contents (Other than Stocks), Specific Items	Computer	15,000
TOTAL (Stock Of All Description + Contents)					92,93,000
ADD: EARTHQUAKE					92,93,000
ADD : STFI (STORM, TEMPEST, FLOOD & INUNDATION)					92,93,000
ADD: Terrorism					92,93,000
NET PREMIUM					
Add : GST@18%					
GROSS PREMIUM (A)					
Excess : As Per IRDA Guideline					

SFSP – STOCK + FFF (Showroom)

Name of the Insured	NATIONAL TEXTILE CORPORATION LTD.				
Insured Address	7, J. L. Nehru Road, Kolkata, West Bengal - 700013				
Risk Location (Postal Address Only)	Various As Stated Herein				
Policy Period	For A Period Of One Year				
Type of Policy	BHARAT SOOKSHMA UDHYAM SURAKSHA POLICY				
Add on Covers	Earthquake				
	STFI (Storm, Tempest, Flood & Inundation)				
Clauses to be Attached	Designation of property clause.				
	Local Authorities Clause				
	Reinstatement Value Clause				
Expiring Insurer	United India Insurance Co. Ltd.				
Claim Experience	Nil Claim for last 3 Years				
Location Address	Location Name	Risk Description	Item Type	Item Description	Sum Insured (Rs).
COLLEGE STREET, 86 COLLEGE STREET, KOLKATA-73	College Street, 86College street, Kolkata-73	Shops dealing in goods otherwise not provided for (1023)	Floater Coverage	Stock at Cost (S.I. INR 4,91,000)	Applicable
		Shops dealing in goods otherwise not provided for (1023)	Furniture and Fixture Fittings and Other Equipment.	Furniture, O/ Equipment	11,78,000
		Shops dealing in goods otherwise not provided for (1023)	Other Contents (Other than Stocks), Specific terms	A.C. Machine	42,000
GARIAHAT 14/10 GARIAHAT ROAD, KOLKATA-19, KOLKATA, WEST BENGAL, PIN - 700019 CHANDANNAGAR, LALDIGHI, BAGHBAZAR, HOOGLY, HOOGLI, WEST BENGAL, PIN: 712136	Gariahart, 14/10 Gariahat Road, Kolkata -19.	Shops dealing in goods otherwise not provided for (1023)	Floater Coverage	Stock at Cost (S.I. INR 5,67,000)	Applicable
		Shops dealing in goods otherwise not provided for (1023)	Furniture and Fixture Fittings and Other Equipment.	Furniture, O/ Equipment	11,66,000
		Shops dealing in goods otherwise not provided for (1023)	Other Contents (Other than Stocks), Specific terms	Computer	15,000
		Shops dealing in goods otherwise not provided for (1023)	Other Contents (Other than Stocks), Specific terms	A.C. Machine	42,000
	Chandannagar, Laldighi, Baghbazar, Hooghly	Shops dealing in goods otherwise not provided for (1023)	Furniture and Fixture Fittings and Other Equipment.	Furniture, O/ Equipment	3,82,000
		Shops dealing in goods otherwise not provided for (1023)	Floater Coverage	STOCK	Applicable

SALE COUNTER AT 7 J. L. NEHRU ROAD, KOL-13, KOLKATA, WEST BENGAL, PIN: 700013	Sale Counter at 7, J.L. Nehru Road, Kolkata-13	Shops dealing in goods otherwise not provided for (1023)	Floater Coverage	Stock at Cost (S.I. INR 4,00,000)	Applicable
		Shops dealing in goods otherwise not provided for (1023)	Furniture and Fixture Fittings and Other Equipment.	Furniture, O/ Equipment	25,000
PARK STREET, 1/1 PARK STREET, KOLKATA-16, KOLKATA, WEST BENGAL PIN: 700016	Park Street, 1/1 Park Street, Kolkata-16	Shops dealing in goods otherwise not provided for (1023)	Floater Coverage	Stock at Cost (S.I. INR 3,31,000)	Applicable
		Shops dealing in goods otherwise not provided for (1023)	Furniture and Fixture Fittings and Other Equipment.	Furniture, O/ Equipment	1,10,000
		Shops dealing in goods otherwise not provided for (1023)	Other Contents (Other than Stocks), Specific terms	Computer	15,000
		Shops dealing in goods otherwise not provided for (1023)	Other Contents (Other than Stocks), Specific terms	A.C. Machine	16,000
BEHALA , 620 D. M. ROAD, KOLKATA, KOLKATA, WEST BENGAL, PIN- 700016	Behala 620 D. H. Road, Kolkata	Shops dealing in goods otherwise not provided for (1023)	Floater Coverage	Stock at Cost (S.I. INR 1,26,000)	Applicable
		Shops dealing in goods otherwise not provided for (1023)	Furniture and Fixture Fittings and Other Equipment.	Furniture, O/ Equipment	2,25,000
		Shops dealing in goods otherwise not provided for (1023)	Other Contents (Other than Stocks), Specific terms	Computer	15,000
LAKE TOWN, GOVT MARKET, LANE TOWN, KOLKATA- SS, NORTH TWENTY FOUR PARGANAS, WEST BENGAL, PIN 700055	Lake Town, Govt. market, Lake Town,Kolkata- 55	Shops dealing in goods otherwise not provided for (1023)	Furniture and Fixture Fittings and Other Equipment.	Furniture, O/ Equipment	12,000
		Shops dealing in goods otherwise not provided for (1023)	Floater Coverage	STOCK	Applicable
PALTA SHOWROOM, PALTA 24 PGS, (N), NORTH TWENTY FOUR PARGANAS, WEST BENGAL, PIN- 743122	Palta Showroom, Palta 24 Pgs-(N)	Shops dealing in goods otherwise not provided for (1023)	Floater Coverage	STOCK	Applicable
		Shops dealing in goods otherwise not provided for (1023)	Furniture and Fixture Fittings and Other Equipment.	Furniture, O/ Equipment	5,25,000
TOTAL (Stock Of All Description + Contents)					56,83,000
ADD: EARTHQUAKE					56,83,000
ADD : STFI (STORM, TEMPEST, FLOOD & INUNDATION)					56,83,000
ADD: Terrorism					56,83,000
NET PREMIUM					
Add : GST@18%					
GROSS PREMIUM (B)					
Excess : As Per IRDA Guideline					

Total Premium Payable	Amount (Rs.)
Gross Premium (A+B)	-

Premium & Claim Details Of Last 03 (Three) Years

Financial Year	Premium (Including GST)		Claim
	<u>Showroom</u>	<u>Godown</u>	
2020-21	12,935.00	12,258.00	NIL
2021-22	12,815.00	15,159.00	NIL
2022-23	13,338.00	21,182.00	NIL

Following 8 Showrooms & 3 Godown Locations are there for the Insurance Coverage –

STATEMENT SHOWING SCHEDULE OF ASSETS FOR INSURANCE COVERAGE. (In Lakhs)						
SHOWROOMS						
SL. No.	Name of the Showroom / Address	Stock at Cost	Fixed Assets			Total
			Furniture's, O/Equip	Computer	A.C. Machine	
1.	College Street, 86 College Street, Kolkata - 73	4.91	11.78	-	0.42	17.11
2.	Chandannagar, Laldighi, Baghbazar, Hooghly	-	3.82	-	-	3.82
3.	Lake Town, Govt. Market, Lake Town, Kolkata - 55	-	0.12	-	-	0.12
4.	Gariahat, 14/10 Gariahat Road, Kolkata - 19	5.67	11.66	0.15	0.42	17.90
5.	Palta Showroom, Palta. 24 Pgs. (N)	-	5.25	-	-	5.25
6.	Park Street, 1/1 Park Street, Kolkata - 16	3.31	1.1	0.15	0.16	4.72
7.	Behala, 620 D.H. Road, Kolkata	1.26	2.25	0.15	-	3.66
8.	Sale Counter at 7, J.L. Nehru Road, Kolkata - 13	4	0.25	-	-	4.25
Showroom Total		19.15	36.23	0.45	1.00	56.83
GODOWN						
1.	Godown at 141, S.N. Banerjee Road, Kolkata - 13	33.71	1.95	0.15	-	35.81
2.	Godown at 31, Chowringhee Road, Kolkata - 16	3.04	-	-	-	3.04
3.	Godown at 7, J.L. Nehru Road, Kolkata - 13	54.08	-	-	-	54.08
Godown Total		90.83	1.95	0.15	-	92.93
GRAND TOTAL		109.98	38.18	0.60	1.00	149.76

*Stock of readymade garments, cloths and other textile articles.

Please note the following:

1. Quotations are called from leading Nationalized General Insurance Companies.
2. We suggest that if required the insurance companies can arrange the Pre-Bid Inspection before submission of appropriate quote.
3. The quotation submitted should have the detailed calculations and all terms & conditions, all clauses and Excess applicable & Exclusions for each policy.
4. NTCL/Retail Marketing Division, Kolkata reserves the right to accept or reject any Tender or part thereof without assigning any reason.
5. Quote should be strictly as per perils mentioned above failing which quotation shall be out rightly rejected.
6. The company must have GST Number & the bidders are required to submit the copy of the same.
7. During the currency of the insurance Policies, NTCL may secure valuation report from approved Valuers for its Assets and the selected insurers may be required to adjust the sum insured on the payment/refund of premium for remaining period on prorata basis.
8. All the terms and conditions, clauses, exclusions will be as per the standard policy filed with IRDA.
9. Amendments if any in tender documents shall be uploaded in NTC Website, bidders are requested to download the copy of corrigendum/amendments form NTC Website. The quotation should be submitted in above format only.
10. Tenderers are requested to fill up the attached **Tender Acceptance Letter (Refer Annexure I)** and submit along with the tender duly signed by the tenderers.
11. All Participants should submit their quotation by following all the rules and regulations of Insurance Act 1938.
12. **Financial Bid will be considered on Total Premium Payable.**
13. **In case Total Premium quoted by two or more participants is equal, L1 and decision of awarding the contract will be decided by the NTC management. It is left to the sole discretion of the management of NTC.**

Name Of The Person & Telephone No. To Be Contacted At Corporate Office :	Sh. Sagnik Sen (Jt. Manager) Retail Marketing Division, KOLKATA. PH- 9433360325
	Sh. Tapan Kumar Parui (Manager Finance). PH- 8584048857

For RETAIL MARKETING DIVISION, KOLKATA, WEST BENGAL,
SAGNIK SEN
Jt. Manager– Retail Marketing

ANNEXURE-1**TENDER ACCEPTANCE LETTER (To be given on Company Letter Head)****Date:**

To,
The Jt. Manager – Retail Marketing,
NTC Ltd., Divisional Office, 7, J. L. Nehru Road,
Kolkata, West Bengal – 700013.

Sub: Acceptance of Terms & Conditions of Tender.

Tender Enquiry No:

Name of Tender: General Insurance of RMD Kolkata (2023-24)

Dear Sir,

1. I/We have downloaded/obtained the tender document(s) for the above mentioned 'Tender' from the web site namely www.ntcl.org as per your advertisement, given in the above mentioned website.
2. I/We hereby certify that I/we have read the entire terms and conditions of the tender documents including all documents like annexure(s) etc., which form part of the tender and I / We shall abide hereby the terms / conditions/ clauses contained therein. The corrigendum(s) issued from time to time by your department/organizations too have also been taken into consideration, while submitting this acceptance letter.
3. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s)/corrigendum(s) in its totality /entirety.
4. I/ We do hereby declare that our Organization/Firm has not been blacklisted / debarred by any Govt. Department/Public sector undertaking.
5. I/We certify that all information furnished by the our Organization/Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/organization shall without giving any notice or reason therefore or summarily reject the bid, without prejudice to any other rights or remedy.

Yours Faithfully,

(Signature with Office Seal)



नैशनल टैक्सटाईल कॉर्पोरेशन लिमिटेड
NATIONAL TEXTILE CORPORATION LIMITED
(A Government of India Undertaking)
CIN - U74899DL1968GOI004866
RETAIL MARKETING DIVISION, KOLKATA
7, JAWAHARLAL NEHRU ROAD, KOLKATA - 700013

Ref. No. NTC/RMD/KOL/22-23/31

Dated: 06.11.2023

TO WHOM IT MAY CONCERN

It is to inform the bidders that the said policy has been expired on dt 10/10/2023, but there is no reported loss during this period.

Sagnik Sen

(Sagnik Sen)
Joint Manager (Mktg.)